



Wyken Croft Primary School

Wyken Croft
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Headteacher: Mrs G. Franklin

8th September 2023

Dear Parents/Carers

We hope you had a lovely summer break and managed to enjoy some rest and relaxation time. It has been a very positive start to the term, with the sun shining and the children returning to school looking very smart and ready for learning. The children have enjoyed spending time within their new classes, getting to know their class teacher and re-setting our school rules and behaviour expectations and also focussing on our school values.

Please see below for some reminders and useful information for the school year.

SCHOOL TIMES – Drop off and Collection



The school gates will be opened in the morning at 8.30am and closed at 9am and will be opened again at 3.05pm and closed at 3.30pm.

Classroom doors will be opened at 8.35am ready for registration in the morning and at 3.10pm for collection at home time. If you know you will be running late to collect your child at the end of the day, please call the school office to advise us of who will be collecting and also at what time.

Children in Nursery through to Year 5 are expected to be accompanied to school by an adult and are not to be left alone on school site. Year 6 pupils may walk to and from school unaccompanied by an adult however please ensure that school are aware of this arrangement. A consent form to give permission for this will be emailed out in due course. At the end of the day, Year 5 may walk to either a gate or a sibling classroom to meet their appropriate adult, however, please ensure that the class teacher is aware of this arrangement.

Children are not permitted to sign themselves in at the main office if they are late to school. This needs to be carried out by the adult bringing them to school.





BIKES/SCOOTERS

We always encourage children to be active in the way that they travel to school and know that our bike pods help in allowing you to safely leave bikes and scooters in school until the end of the day. Can we remind you that children of all ages should dismount their bikes and scooters at the external school gates and push them around the school site.



SCHOOL EQUIPMENT

- PE Kit - Due to the level of physical activity children are required to do within the curriculum, all children will need a PE kit for them to change into. If children do not have their kit on the required day, parents will be informed and reminded to send this in. Please see Miss Simpson or Mrs Richardson if you need any support with this, as we do have a stock of good quality PE kit. 
- Water bottles – Children should only bring water in a named bottle.
- Smart watches – Smart watches are not permitted to be worn by children in school. These watches can be very expensive and there is always a risk that they might get lost or damaged, causing distress to your child. There are also important safeguarding implications regarding being able to send and/or receive messages and pictures during the school day. 



MEDICAL NEEDS

- Medicine - If your child has medical needs and requires medicine (including inhalers) in school, please can we ask you to bring the medication into the school office as soon as possible. You will need to complete a medication form when you hand in the medication and we will then ensure that it is taken to your child's class teacher. Medication must not be sent in with your child without visiting the office and must not be given directly to the class teachers.
- Healthcare plans - If your child currently has a Healthcare plan, we are in the process of checking the information we hold and will be contacting you over the next few weeks to update this.
- Please remember not to send break time and lunchtime snacks that contain nuts as we are a nut aware school.

FROM THE OFFICE

If you wish to change your child's meal arrangements, can you please ensure we have at least a week's notice to either stop or start meals. If you would like to make changes to your child's meal choices, please contact the school office and we will email you a link to the online menu.



Can we remind you that if your child is not able to attend school for any reason, please report their absence using the Studybugs App to update us. This App is available on any App store to download for free.

Starting Secondary & Primary School September 2024

The registration process is now open for those children in Year 6 to apply for secondary school places. The deadline for applications is 31st October and the children in Year 6 will be bringing a leaflet home. Please ensure that you apply before this deadline to ensure that your first choice school is considered in the allocation of school places.



Those children who will be starting in Reception for September 2024 also need to make an application by 15th January 2024 and will be bringing a leaflet home. If you have any questions, please do not hesitate to contact the school office.

Thank you for continued support and we look forward to working in partnership with you for what we know will be an exciting new school year.

With kind regards,



Mrs G Franklin
Headteacher

